# **Fixed Assets Register System**

## File Edit Assets Transactions Reports Window Help

Additions Disposals Transfers Depreciations Post Transactions

Fixed Assets Summary Report Sociality Great, Sab Great, Loadon and								
	company as							
rel Id. Asset Code		Driginal Cost	C U R Open Value	R E	N T Orsposals	Y E A Depreciation	R Transfers	
roup EU	CTRICAL INSTALLATION 1							
Sub-Oroup	OT HER INSTALIATION 1							
Location	FAMAGUSTA ARDA							
224 1081850	FR01/ANT 080 6/280	1,878,80	1,264.80	0.08	0.08	02.80	1.10	12
238 80811040	SCENIC PRO MS	846.00	1.10	645.08	0.08	28.88	8.80	i i
348 808110/1	15" MONITOR	148.00	1.10	140.08	0.08	5.84	1.10	
341 808110/2	64 MD SDRAW	58.80	8.80	\$0.08	0.08	3.80	8.80	
242 808110/5	32 MB 508/M	25.80	8.80	25.08	0.08	1,04	0.10	
343 100110/4	KEYBOARD	15.80	8.80	15.08	0.08	1.82	1.10	
244 80813045	FROCESSOR FENTILM 380 SEACATE 4 3 69 IDE ND0	108.80	8.80	180.08	0.08	4.35	1.10	
		72.80	8.80	72.08		3.80	1.10	
248 8081107	MULTIMEDIA HEADSET GIMIC. SEXA ALEUTE TO ANOT ENDO	4.80	1.10	4.08	0.08	8.10	1.00	
347 808110/9	SPOKE ALB-UT F TRANSCEMER	25.00	1.10	35.08	0.00	134	1.10	
TYN CAMAG		2,149,02	1.764.90	1.179.02	0.00	109.05	0.00	2.9
Location	Iannaca 11	2,522,022	1,042.50	1,174.02	0.00	125/05	0.00	2,9
194 808085/1	DOM OFFICE CONNECT TROP	75.80	64.82	0.08	0.08	3.12	8.80	
225 80018710	SUN UT NA.1	1,248,00	2,233.85	0.08	0.08	138.35	8.80	2.1
221 808187/1 Tread 1 481944	Amondationing No.24	178.20	111.42	0.00	0.00	7.42	1.10	
	A 2	2,602.20	2,409.15	0.00	0.00	145.92	0.00	2,2
Location								
93 8080814D	COLOR MONITOR	958.80	128.01	0.08	0.08	22.82	8.80	
94 808082/0	RAMI CARD	118.80	25.35	0.08	0.08	4.99	8.80	
06 80808340	DUM LEVEL CADLE	457.50	106.24	0.08	0.08	18.00	8.80	
08 808083/1 97 8080840	LONGTHERE	228.80	73.20	0.08	0.00	13.34	1.00	
	PANISEL MARTINE		48.76	0.00	0.00	134		
08 8080850 08 8080850	HP LAZER JET PRINTER	208.80 825.80	-48,80	0.00	0.00	31.54	1.00	
VE ROBORZO	HP LADER JET PRINTER Broadling No.21	41.10	271.27	0.08	0.08	31.54	1.0	
101 80808340	IM RAM LIMMS	40.00	12.83	0.00	0.00	1.00	1.10	
101 8080890	INT CALCERS	124.00	12.80	0.08	0.08	114	110	
102 8080300	FENTILM	224.00	212.64	0.00	0.00	31.54	110	
104 80801140	MOUSE	04.00	21.00	0.08	0.08	1.50	110	
105 80801240	WALFILITS	218.80	14.80	0.08	0.08	1.00	110	
108 8080120	KENDARDS MICH?	128.80	28.00	0.00	0.00	1.00	110	
102 8080340	ET MODITION CARDS	401.00	101.17	0.08	0.08	15.80	110	

## SERVICE IS OUR PRIORITY

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## **FIXED ASSETS REGISTER SYSTEM**

#### PRODUCT DOCUMENTATION

## **Overview**

Cycom Business Solutions Ltd provides powerful software solutions for today's demanding and competitive business environment.

They easy-to-use graphical user interface increases user productivity and enables business workgroups to manage financial information more effectively.

FLEXIBLE

SIMPLE TO USE

CUSTOMIZED REPORTING

AD-HOC QUERIES

FULLY INTERGRATED

EMAIL ENABLED

MULTI-CURRENCY

FLEXIBLE DOCUMENT ANALYSIS

SECURE ROLE-BASED **CCESS CONTROL** 

MULTI-COMPANY

Cycom Fixed Asset Register System when the depreciation function is relational database allows the set up and maintenance other General Ledger system. fixed assets, providing of the facilities for additions, disposals and transfers of items, with automatic interface to the Cycom Financial Management System. Depreciation automatically calculated

(FAR) is based on the Oracle executed. The system can work technology. either in stand alone mode or as part It employs an Open Systems of the Cycom Business Applications. architecture that allows users to When in stand alone mode, the organize and adapt the system to system can generate an ASCII file of meet their specific requirements. accounting transactions which FAR is a comprehensive system that enables it to be interfaced with any

### Features

#### Flexible

Cycom Fixed Asset Register offers unrestricted flexibility by allowing you to customize the system according to your business processes by setting up the user defined option such as general ledger interface definitions.

### Simple to Use

incorporates the internationally and when required. Microsoft Windows interface to to the printer. the system is installed. The er users to design any gives you instant reference without programming. information, eliminating the need to refer to printed manuals.

#### **Customized Reporting**

Cycom Fixed Asset Register Reports can be generated as Flexible accepted graphical interface report selection criteria allow you elements used by the Microsoft to restrict the transactions to be Windows standard, delivering a printed and the way they will be familiar "look and feel". This sorted. Using the Preview minimizes training time and Window, reports can be viewed allows users familiar with the on the screen before being sent The bundled get "up and running" soon after Crystal Report Writer allows powcustom standard Windows on-line help report from the Cycom database







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## Integrated

Cycom Fixed Asset Register is fully integrated with the Cycom Applications suite, that share the same database. The system is user friendly and does not require special lengthy procedures to be executed when interfacing with the other applications.

#### **Ad-Hoc Queries**

transactions matching the screen. criteria entered.

#### **Email Enabled**

Enter your search criteria in the All reports can be forwarded to empty text boxes of a form and any recipient or group connected press the query button to have to the electronic mail system, the system select all the after being previewed on the

### **Standard Reports**

Comprehensive reporting facilities are provided by the system.

A number of different options such as the sorting sequence and the selection criteria, allow the user to customize the output of each report to their requirements. All reports can be previewed on screen or exported in a number of different file formats, including those of popular word processors and spreadsheets.

#### **Fixed Assets Listing**

045 04080 784 935.6

-11.00 04.40 1,004.71 71.01 -111.90 -309.40

-11.00 -452 -26.00 -26.

#### Fixed Assets Summary Report

the above.

This report prints a lists of the The summary report prints for Report fixed asset items, showing all each asset the original cost, This report lists the transaction the information held for the cumulative depreciation, movements for each asset. It asset. The report can be opening year value, year to date can be restricted by specifying restricted by specifying the additions, transfers, disposals the period to start from, the range of assets, groups, and depreciations and the range of assets, groups, locations and analysis codes written off value. The report locations and analysis codes. It and can be sorted by any of can be restricted by specifying can be sorted by any three of: locations and analysis codes. It the five user defined categories. can be grouped by any three of: group, sub-group, location and the five user defined categories.

disposals and A list of all the groups and

## **Fixed Assets Detailed Movement**

the range of assets, groups, group, sub-group, location and

A list of all locations

requests that

outstanding.

**Outstanding Requisitions** 

Prints all the requisition

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# order of entry for the different ed.

transaction types, indicating whether they have been post-**General Ledger Journals** The Journals available in electronic form, produced as a result of the last "post" operation, that can be used to update the Accounting System.

Transactions are listed by

#### Assets Audit Trail

This report lists for the range of items, locations, groups and dates requested the changes made on fixed asset items. The user can select to print records that have been subjected to a specific operation, e.g. creation, update, or deletion, or all operations.

sub-groups defined by the user.

🛷 Cycom Fixed Assets System		
File Edit Assets Transactions	Reports Window Help	
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	Fixed Assets Detailed Movement	- 1/
	Journal Listings	Additions
	Outstanding Requisitions	Transfers
	General Ledger Journals	Disposals
	Fixed Assets Schedule	Depreciation
	Assets Audit Trail	
	Vat	
	Maintenance Renewal	
	Label Printing	

Reports can be previewed on the screen and can be printed on any printer installed on your Windows System. The reports viewer allows you reports to a export to variety of popular formats such as Excel, Lotus, Word, Acrobat etc, or to send the report through electronic mail.

#### **Fixed Assets Register**

## **Key**—Features

- ♦ Asset Codes—A 12 character user defined code uniquely identifies each asset record. In addition the system allocates to each asset item a unique system generated sequence number.
- A list of values facility allows the user to easily select a code from a list of values.
- User defined groups and sub-groups with automatic sub-totaling on these levels.
- Processes additions, disposals, transfers and depreciations of fixed assets.
- Partial disposals/transfers—In case where an asset is held in quantities, e.g. 200 office chairs, it
  is possible to dispose or transfer a part of the total quantity.
- Calculates profits/losses on the disposal of fixed asset item.
- User defined reports—The world leading Crystal Report Writer can be used to easily produce great looking user defined reports.
- Supports the processing of transactions in foreign currencies.
- Multi-company processing—a three—character code is used to identify each company, allowing the system to hold the data of multiple companies.
- 13 Accounting periods—in a year periods can be from 1 to 13.
- Assets can be analyzed by location or group.
- Facility to load opening balances at any stage.
- Depreciation method can be specified at group or asset level with facilities to allocate depreciation on a number of cost centers or general ledger analysis codes.
- Transactions can be retained for as long as required. They can be cleared up to a user specified period for a range of assets specified by the user.
- Access Security—the system administrator can assign each user to a role-based group. To each
  group the administrator can assign the functions that are to be accessible to all users of that
  group. It is therefore possible to tailor the functions available to each user.
- Comprehensive Audit Trails are maintained by the system allowing you to trace transactions and updates of the fixed assets details. The user can specify in the "option" function, for how long to retain audit trail history.
- Analysis Codes—asset items can be analyzed by up to five-user defined analysis categories. For example, assets may be analyzed by geographical area and responsibility.
- Requisitions—the system allows the entry of requisitions and provides the facility to convert requisitions to additions.
- Controlled posting of transactions transactions are held in a batch file awaiting approval before an authorized user can post them.
- Future or past postings—can be made to any future or past period but can also be restricted by the system administrator within pre-specified open periods.
- User defined fields—sixteen user defined fields for each asset allows you to customize the system so that it is relevant to your business needs.
- Easy import/export from/to other systems—Fixed Assets data can be easily transferred between different systems using ASCII files.

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